

ACCOUNTABLE BEHAVIORAL HEALTH ALLIANCE

Policy No. 015 **Claims¹ Processing, Payment, and Oversight**

Original Policy Date:	June 16, 1997
Revision History (approval):	September 6, 2007
Next Review Date:	September 2009
Cross References:	Third Party Resource Policy (#21) Encounter Data Policy (#40) Deschutes County Audit ISCA section of EQR Audits Contract With TPA

Purpose:	<p>1). To ensure timely processing of all claims.</p> <p>2). To ensure accurate, timely, and complete submission of encounter data.</p>
Policy:	<p>Fee For Service Claims Processing:</p> <p style="padding-left: 40px;">Accountable Behavioral Health Alliance, through its contracted TPA, shall process claims submitted for payment from any source:</p> <p style="padding-left: 80px;">Within the time frames specified by the MHO Agreement</p> <p style="padding-left: 80px;">In accordance with applicable Federal and State laws and regulations</p> <p style="padding-left: 80px;">Following standard banking and accounting procedures for fund transfer, disbursement, and reconciliation</p> <p>Claims Encountering:</p> <p style="padding-left: 40px;">Accountable Behavioral Health Alliance, through its contracted TPA shall process FFS and capitated claims:</p> <p style="padding-left: 80px;">Within the time frames specified by the MHO Agreement</p> <p style="padding-left: 80px;">In accordance with applicable Federal and State laws and regulations</p> <p style="padding-left: 80px;">Working in concert with ABHA providers, county partners, other TPA vendors</p>
Objective:	To monitor and oversee the services provided by ABHA's Third Party Administrator (TPA).

¹ Includes both claims that are paid and claims that are encountered

ABHA Policy No. 027

Scope:	
Procedure:	<p>ABHA will randomly audit TPA's FFS payments, refunds, denials, and encounter data submissions. Such audits will be conducted on a two year cycle and represent a valid sample of services provided to ABHA members from all five counties.</p> <p>ABHA will review the TPA's quality management and quality assurance processes prior to contract renewal. Changes to policies will be sent to ABHA for review as they occur. TPA will share results of SAS 70 and other audit report with ABHA along with associated actions plans.</p> <ul style="list-style-type: none">• Sub-capitated entities will reconcile capitated claims they have sent to the TPA with the response file received from the TPA.• The TPA will reconcile capitated claims received from sub-capitated entities with data transmitted to and received by the state. <p>This policy will be an attachment to ABHA's contract with its TPA.</p>
Enforcement:	

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Seth Bernstein, Executive Director

September 6, 2007

Date Approved by the Governing Board